



City of Rock Falls Building Code Committee Meeting Minutes

Date: 6-4-2014

Time Meeting Started: 5:17

Time Meeting Ended: 6:03

Members		Also Attended	
Alderman Snow – Chairman	P	Alderman Schuneman	P
Inspector Searing	P		
Alderman Vandersnick	P		
Alderman Folsom	P		
Dave Leonard	P		
Also Attended			

Topic	Discussion	Plan of Action
1. Call to order @5:15 P.M. –Chairman Snow	Meeting was called to order at 5:17pm	Meeting begin 5:17pm
2. Approve minutes of the May 7th, 2014 meeting	Minutes were reviewed by the committee.	Minutes approved
3. New Business a. Conversion of duplexes to single family units.	Insp. Searing explains that West Wolf Ridge had covenants accounting for the zero setbacks of duplexes. Jim Reese alerted Mr. Searing to the fact that the city had not passed an ordinance to allow for this in other parts of the city. Atty. Reese had drafted an ordinance for this in the past.	Obtain the Ordinance from Mr. Reese and submit to council for approval.
b. Review of the Façade Improvement Grant Application Packet	The committee reviewed an “Application Packet” from Gayla Kolb of the RFCDC. The city has budgeted \$20,000 to fund this for 2014, with a \$5000 max match per project. The reimbursement check is to be issued after an inspection that all building codes are met, and the business is open for business. Wording of “RB&W District guidelines” will be changed to “Uptown Design guidelines”	Recommended to the City Council for approval with the specified revisions.
4. Building Inspector updates a. Current Remediation updates 1. 606 East 4 th Street	This property is a candidate for abandonment proceedings, and then to be sold for rehabilitation.	Committee recommends that we begin the abandonment process.
2. Micro Industries	The owner has put out some caution tape the end of the area where bricks have been falling. The city does not have enough fence to secure the area.	The city will place 4 concrete blocks and signage to keep people away from the area. Mr. Searing will proceed to get an administrative search warrant. Mr. Arduini will contact the insurance company about the city’s liability.
3. Bonnell’s Repair	Mr. Searing states that they are near compliance.	Mr. Searing will check with PD about the status of the remaining vehicles.
4. Easy Living Trailer Park	Mr. Searing reports that they are getting close to full compliance. They have another rotted meter base and a few small items to finish. Should be finished in a week	No action
5. 228 Ave E	Owner cleaned up all of the shrubbery	No action
6. Grass violations change	Mr. Searing informed the committee that the grass violations can be changed to add wording that there will be only one mailed notice per year.	Recommend to Atty. Sanders for drafting of new notices.
b. Rental Inspections program update – Review of Inspection Report	The committee reviewed a copy of the rental inspection evaluation cards for each room. After much discussion it was recommended that the program be sent to the Finance Committee to discuss financing for the program.	Mayor Wescott will meet with the Mayor to discuss how to hold the meetings for the passage between the two Councils. And this

		program will be referred to Finance for discussion of funding.
5. Adjournment	With nothing else for the good of the committee the meeting was adjourned at 6:03pm	Meeting End 6:03

Committee Chairman