



## City of Rock Falls Building Code Committee Meeting Minutes

**Date: 10-1-2014**

**Time Meeting Started: 5:15**

**Time Meeting Ended: 6:20**

Members		Also Attended	
Brian Snow – Chairman	P	Clerk Arduini	P
Dave Leonard	P	Administrator Blackert	P
George Logan	P		
Sally Scanlan	P		
Lee Folsom	P		
Mark Searing – Building Inspector	P		
Also Attended			

Topic	Discussion	Plan of Action
1. Call to order @5:15 P.M. – Chairman Snow	Meeting was called to order at 5:15pm	Meeting begins 5:15
2. Approve minutes of the August 27th, 2014 meeting	Minutes were reviewed by the committee	Minutes approved
3. 3. New Business a. Discussion of tri-city bond	Inspector Searing requests that we follow the ordinance as it is written in the city code. The Tri-City bond allowed contractors to register in Rock Falls, Dixon, or Sterling. He is not sure how this came about, or when, but it causes a lot of frustration for contractors when they think that they have insurance in place, but it was submitted to another town, and never turned in to Rock Falls. This causes delays and extra paperwork for the building department. The city does not share a registration with any other towns that may be as close as Dixon such as Morrison, or Tampico. Currently it is a one-time fee of \$50 as long as the insurance is kept up. The committee discussed changing the registration from a lifetime registration to a yearly registration for \$25. If the registration is changed to yearly the date should be May, to correspond to the fiscal year with business licenses. If the registration remains lifetime without the tri city bond, the city should begin in January or February when it is slower. He would also like the registered contractors be listed on the new website.	Tabled- Insp. Searing will check into the possibility of yearly registration and report back at the next meeting.
b. Discussion of 1015 9th Avenue Weed / Demolition Liens	Inspector Searing explained that the city has received funds from the abandoned properties grant. The property at 1015 9 <sup>th</sup> Avenue has liens totaling \$19,704. The property is being mowed by the city, and a neighbor is interested in purchasing it. The Grant had \$15,235 allocated to this property. Mr. Searing asks if the committee would like to go forward to sell the property for the difference between the lien amount and the grant which would be \$4469.00	The committee recommends going forward to sell the property, and give the attorney taking care of the property the exact amount.
c. Credit card machine approval	Inspector Searing wanted to inform the committee that the building department will be installing a credit card machine to be used beginning January 1 <sup>st</sup> , 2015	No action
d. Review letter from City Attorney in response to a letter from the attorney for the Sauk Valley Landlords	The letter was reviewed and discussed during the Committee of the Whole meeting. The possibility of hiring a part time person to help with the building department was discussed	A part time person will be added to the next Finance Committee.
4. Building Inspector updates	Mr. Searing informed the committee that the house at 606 East 5 <sup>th</sup> Street will soon be city property and will be able to be sold for rehab as the others were. He explained that the only 3 ways that the city may obtain these properties is through.	The Committee recommends that the city move forward on this property, Dave Leonard will

a.Current Remediation updates	1. Abandonment 2. Foreclose on Liens 3. Demolition	do a study to determine a minimum bid price.
	Inspector Searing will be working on a list of possible properties that the city could work to resell for rehabilitation. 518 Dixon Avenue has possible buyers, but the owner is not responsive.	Mr. Searing will speak with Atty. Sanders about a foreclosure on liens for 518 Dixon Avenue.
b.Building Permit valuation data	Insp. Searing would like to begin using the 2012 International Building Code Valuation Table rather than the 2006 currently in use.	This item will be recommended to the Ordinance Committee for review
5. Adjournment	With nothing else for the good of the committee the meeting was adjourned at 6:20pm	Meeting end 6:20

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Committee Chairman