



## City of Rock Falls Ordinance License Personnel Safety Committee Meeting Minutes

**Date:** Jan 23 2014      **Time Meeting Started:** 5:30pm      **Time Meeting Ended:** 6:26pm

Members		Also Attended	
Alderman Vandersnick (Chairman)	P	Mayor Wescott	P
Alderman Watts	P	Administrator Blackert	P
Alderman Schuneman	P	Clerk Arduini	P
Alderman Schuneman	P	Chief Kuelper	P
Also Attended			

Topic	Discussion	Plan of Action
1. Call to Order	Meeting was called to order	Meeting begins 5:30pm
2. Approve Minutes	Committee reviewed the minutes of the December 19 <sup>th</sup> 2013 meeting	Minutes accepted
3. Workers Compensation / Liability Reports	Clerk Arduini presented the WC- Liability report, and it was reviewed by the committee	No Action
4. Department Safety Minutes	Committee reviewed the safety minutes of the Fire Department	No Action
5. Old Business	No report	Tabled
a) Rental Inspections for occupancy – Building Code Committee		
b) Discussion of downtown business codes	Adm. Blackert reported that the Police, Fire, and city officials are still working on the specifics of this.	Tabled
6. New Business	No report	Tabled to Old Business for next meeting
a) Discussion of outdoor seating		
b) Handicapped stall request – West 2 <sup>nd</sup> Street	Chief Kuelper presented a map of current downtown handicapped parking stalls, and illustrated a requested stall to be added as well as another possible one. After much discussion the committee feels that the off main street handicapped parking is sufficient at this time. A handicapped stall cannot have a time limit for parking, and this street is not required to have one.	No action
c) Review of the Planning and Zoning recommendations for MU-1 Areas	The committee reviewed the minutes of the planning and zoning commission meeting concerning the added MU-1 district in the downtown area. The Commission recommended language be removed from the ordinance concerning signs. After much discussion the Committee does not wish to accept the recommendation from the Planning and Zoning Commission and will present the ordinance to the Council as it was presented to the Commission	The Committee recommends the ordinance to the city council as it was presented to the Planning and Zoning Commission without any amendments.
d) Job Interview Questions Review	Adm. Blackert presented possible interview questions to be used when hiring city labor employees. Recent problems with employees not wanting to work overtime and after hours will need to be addressed at the time of the interview. It has been nearly a year since the last interviews have been done, and the city may need to interview to fill the current vacancy in the Water Department.	Members will review the interview questions, and email Adm. Blackert any suggestions they may have.
7. Adjournment	With nothing else for the good of the committee the meeting was adjourned at 6:26pm	Meeting End 6:26pm

\_\_\_\_\_ Committee Chairman