



## City of Rock Falls Ordinance License Personnel Safety Committee Meeting Minutes

**Date: 12-18-2014**

**Time Meeting Started: 5:30**

**Time Meeting Ended: 6:05**

Members		Also Attended	
Alderman Watts – Chairman	p	Mayor Wescott	
Alderman Reitzel	p	Administrator Blackert	
Alderman Logan	p	Clerk Arduini	p
Alderman Folsom	p	Alderman Schuneman	p
		Chief Kuelper	p
		Superintendent Padilla	p
Also Attended			

Topic	Discussion	Plan of Action
1. Call to Order	Meeting was called to order at 5:30pm	Meeting begins at 5:30pm
2. Approve Minutes: Ordinance /License /Personnel /Safety Meeting November 20th, 2014	Committee reviewed the minutes	Minutes approved
3. Workers Compensation/Liability Reports	Clerk Arduini presented the report to the committee	Report accepted
4. Department Safety Meeting Minutes Review	Committee reviewed the minutes from all departments. Alderman Schuneman asked for clarification about Excited Delirium training.	Minutes accepted
5. Old Business: a. Tapered Speed limit on Buell Road / 14th Avenue	The committee reviewed the map of 14 <sup>th</sup> Avenue provided by Chief Kuelper. It was also explained that there has not been many speed related accidents in the area.	No action
b. Tourism Director job description review.	The committee briefly reviewed the job description. It was suggested that the policy manual be referenced in description, and have nights and weekends be noted.	Tabled as the committee will review the description further and return with their suggestions.
6. New Business: a. Time Clock Policy. – Adm. Blackert	The committee reviewed the time clock policy	Committee Accepts the Time Clock Policy as presented
b. Recommendation from the Building Code Committee to change the contractor registration to be renewed annually with a \$50.00 per year registration fee.	Clerk Arduini explained that a draft Ordinance for this change is not yet ready	Tabled
c. Water leaks occurring on private property. – Padilla	Mr. Padilla presented the committee with a report showing how much water can be unaccounted for with a service line break. Mr. Padilla would like to see a requirement that services be repaired within 72 hours.	The committee recommends that this be tabled to get input from the City Attorney as to how this could be enforced.
d. Parking - 8th Avenue near Dillon School – Watts	Chief Kuelper gave a brief history of the problems that have occurred at this location over the years. He shared pictures taken from the location when school is letting out. He mentioned that the school district is aware of the problem, and they are constructing a new parking lot on 9 <sup>th</sup> Avenue. The parking problem is an ongoing issue but lasts only about 15 minutes per day.	No action

7. Adjournment	With nothing else for the good of the committee the meeting was adjourned at 6:05pm	Meeting end 6:05pm
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\_\_\_\_\_ Committee Chairman