

PLANNING AND ZONING COMMISSION
Thursday, September 11, 2014
5:30P.M. – COUNCIL CHAMBERS

Members Present: Rick Turnroth, Don Koehler, Chuck Koehler, Richard Fassig, Terry Wolf, Tony Sosi, Robbin Blackert – City Administrator, Mark Searing – Building Inspector and Sylvia Frey.

Members Absent: Matt Lillpop, Randy Balk – RFCDC and Mayor William Wescott

Other Attendees: Pam Eggemier, SVM

Roll Call was made. Quorum was met and official business could be conducted.

First item of Business – Approval of previous months minutes – (02/13/14, 8/14/14 & 8/28/14): Chairman Turnroth asked for the members' approval of minutes for 02/13/14, 8/14/14 and 8/28/14. A motion was made by Mark Vandersnick, seconded by Don Koehler to approve these minutes. Motion carried.

Next items of Business – Designation – Member – Mark Vandersnick; Member Resignation – Debra Burke:

Chairman Turnroth noted since he's been absent from the last two meetings as there have been changes in membership. He acknowledged new member Rich Fassig as the replacement for Bill Groleau. Alderman Vandersnick resigned his post as of July 1, 2014 with his replacement as new Alderman George Logan Jr. Chairman Turnroth also noted the replacement for Debi Burke would be resident, Mark Vandersnick, who lives within the 1-1/2 mile radius of the city limits.

Next item of Business – Chairman Designation: A few months ago, Chairman Turnroth held a meeting with Mayor Wescott and Mark Searing regarding the possibility of an annual chairmanship rotation along with acting chairmanship rotation. Members agreed. Nominations were made and confirmed as follows: Chairman will be Chuck Koehler from September 2014 to September 2015; along with Richard Fassig as Acting Chairman for same. Chairman Turnroth removed himself as Chairman and new Chairman Chuck Koehler presided over the rest of this meeting.

Next item of Business – Recommendation from Public Works/Public Property Committee – ADA compliant sidewalks on each side of street for all future subdivision developments: Mark Searing was approached by a resident in the Benchmark subdivision whose house had the only city sidewalk in front of his house and he was asking permission to remove it. As Mark investigated this subdivision he conceded that this resident was at a disadvantage with this isolated sidewalk so Public Works/Public Property Committee members allowed resident to remove this sidewalk at this time. Discussion was held regarding other existing subdivisions within city limits with respect to inside/outside sidewalks. It was mentioned that Stanley Consultants had prepared a subdivision analysis report for ordinance purposes but this report was never finalized as such. Members asked Mark Searing to find a copy of this subdivision report and bring this back to next month's meeting for discussion. A motion was made by Rick Turnroth, seconded by Rich Fassig to table this item until next month's meeting. Motion carried – yes(6) no (0).

Next item of Business – Zoning 101 Informaton: Mark Searing stated he's working on putting together another informational meeting with Mike Reibel in the next few months. A meeting was set for June but Mr. Reibel had a death in his family and this meeting was canceled at that time.

Robbin mentioned she received information from the City Attorney that P&Z members do not have to approve the final plat for the hotel project as previously discussed. She stated members will be given a copy of the final plat for their review in the near future. Rich Fassig asked Robbin if the council can approve the final plat without P&Z recommendation and she will investigate this issue.

With no further discussion, a motion was made by Mark Vandersnick, seconded by Alderman George Logan Jr to adjourn meeting. Motion carried. Next meeting is October 9, 2014 at 5:30pm. The meeting was adjourned at 6:00pm.
Respectfully submitted,

Chairman Chuck Koehler