



City of Rock Falls Committee Meeting Minutes

Date: 8-7-14 **Time Meeting Started:** 5:30 **Time Meeting Ended:** 6:37

Members				Also Attended			
Alderman Reitzel – Chairman	P			Mayor Wescott	P		
Alderman Schuneman	P			Administrator Blackert	P		
Alderman Watts	P			Clerk Arduini	P		
Alderman Kuhlemier	P			Ted Padilla-Water	P		
				Larry Spinka- Street	P		
				Ed Cox- Sewer	P		
				Brian Frickenstein- City Engineer	P		
				Mark Searing- Building Inspector	P		
Also Attended							

Topic	Discussion	Plan of Action
1.Call to order - Chairman Reitzel	Meeting was called to order at 6:30pm	Meeting begins 6:30
2 Approve Minutes of the July 3rd, 2014 Public Works - Public Property Meeting	Meeting minutes were reviewed by the committee	Minutes approved
3.New Business a. City permission to remove the side walk at 1301 Verio Ct.	Inspector Searing explained that the address is the only one on that portion of the street with a sidewalk. A motion was made to allow removal, as long as the concrete will be properly disposed of away from the property by Alderman Schuneman, and second by Alderman Watts. Alderman Glen Kuhlemier made a motion to refer to the planning and zoning committee the rule that new subdivisions be required to install ADA compliant sidewalks on both sides of the street. The motion was second by Alderman Schuneman	Committee approves the appropriate removal the sidewalk. Committee recommends to the planning and zoning committee, the installation of ADA compliant sidewalks to each side of new subdivisions.
b.Tim Wilson – Sidewalk for Boat Dock	Inspector Searing explained that Rock Falls Tourism is purchasing an ADA boat dock and donating it to the IDNR to have it installed. At a meeting the IDNR decided that the dock should be placed on the East side of the canal near the lock area. IDNR would be constructing the sidewalk and access ramp from the road down to the new dock. Rock Falls Tourism would like to pay for the engineering, and sidewalk installation from the Arduini Marina parking lot to the road to line up across the street from the new IDNR sidewalk. Adm. Blackert stated that after surveying the area, it seems that the east side of the canal would be a poor site to place this new dock due to the bank being steeper than the west side, and the current being much stronger on the east side. She feels that it is a fantastic project, but there are a lot of questions to be answered with no diagram of how this dock will be installed. Mayor Wescott stated that it is wonderful that Tourism would like to help with this project, but like many other projects this IDNR partnership will need to be reviewed in Springfield, he would like to know if bridge portage is the only issue for offering it on the East side of the canal.. Alderman Kuhlemier would like to see a diagram of what they are proposing.	This item is referred to the Hennepin Canal committee for further review and details.
c.Well to Water Report/ Penalty Phase	Mayor Wescott reported that Hilltop drive has been finished, and the City's obligation to provide water to each address has now been fulfilled. Many residents have hooked onto city water, and many have had the work done, and will wait until the last days to get a meter installed. October 21 st , 2014 will have given 3 ½ years to comply with this	No action

	ordinance. The violations for noncompliance will fall under adjudication, and the city will need to enforce the ordinance. He explained the process of tickets, and fines. This item will be discussed more at the committee of the whole meeting.	
d.Safety Issue: RB&W Patio (Stair railings)	Mayor Wescott informed the committee that the recent events at the riverfront patio have been very well attended, and none of the stairs have had rails. City Engineer Brian Frickenstein also noted that there are large drop offs on the south side that are not secure. Mayor Wescott stated that if we do not fix these items, we should not be using it because of safety, and liability. Alderman Reitzel suggested we use concrete barriers that if the area is developed the barriers may be used elsewhere in the city. Adm. Blackert suggested chain link fence.	Mr. Frickenstein will have Tom from Willett Hoffman Associates assess the area and give the city suggestions to remediate these issues.
e.½ Cent Sales Tax Discussion	Mayor Wescott presented the committee with a report from Deputy Clerk Michelle Conklin. He illustrated the amount of funding for roads, amount of work done, and work that is able to be done with current west 2 nd Street bond obligations lasting until 2020. The November ballot already has a 1% referendum for schools on it, and a ½ cent referendum would have to be added to the April ballot. This would require the paperwork to be submitted by December 8 th . Alderman Kuhlemier stated that last time this was promised to be spent on roads, and the city has kept its word.	No action
f.Requests for Mobile Café-City Property	Valerie Howes approached the city about opening a coffee shop. It was originally to be in a downtown store, but she has requested to park a converted travel trailer as a mobile coffee shop to be parked in a city parking lot. She is now working with the RFCDC to find a location, and it was explained to her that it would take a formal agreement with the city to allow the use of city property.	No action
g.Eagle’s Club request for street party	The Eagles Club would like to host a “Streetfest” on Saturday September 20 th . They would like to request the closure of 4 th Avenue from the alley behind their building to W. 2 nd Street, and the closure of part of the public parking lot. Live music from 7:30-10:00pm. There is state statute that dictates liquor sales not to be within 100 feet from a church. Alderman Watts also noted that the Farmer’s Market, and Firehouse Museum both typically operate out of that same parking lot on Saturdays.	The committee would like to see more details and drawings of what the request would entail.
5.Engineer’s Report – Brian Frickenstein	Mr. Frickenstein reported that after a meeting at W. 14 th St and 1 st Avenue the drainage issue will be very difficult to fix without a total rebuild of this road. The inlets are shallow, there is a lot of concrete, and small right of way.	No action
6.Wastewater – Ed Cox Superintendent	Sewer Superintendent Ed Cox reported that 11,000,000 gallons were taken in to the treatment plant with the recent storm. Mr. Cox also reported that Ash trees will be removed on Fridays, and all of them may be removed this year.	No action
7.Water – Ted Padilla Superintendent	Water Superintendent Ted Padilla reported that Fischer Excavating will begin the 7 th Ave. water main installation on August 18 th . He also stated that they have been working through small projects at the plant, and water main breaks still out in the system.	No action
. Street – Assistant Superintendent Larry Spinka	Larry Spinka from the Street Department reported that all of the tar and chip work is done. 18 th Street is still to be finished. The crack filling contract went farther than expected, and a few extra roads received crack filling this year. Much discussion arose about grinding .5 inches and then filling next year, also grinding and filling being done along curb lines next year. Adm. Blackert stated The sewer department had its parking lot cracks ground and filled and it is a good example of how that process looks. Mr. Spinka stated that Lindy Avenue is a good example of the good job our crews can do with the emulsion machine. Mayor Wescott inquired about the curb extension at 9 th Ave. across from Dillon School. Mr. Spinka stated that it has been finished. Adm. Blackert reported that she is waiting for bills from Whiteside County, Murray & Sons, and Quality Ready Mix. She distributed sheets to the Aldermen to fill out for roads that need repaired in their Wards. She request that these sheets be returned at the next meeting to make a final list, and get the bids out early.	Street report sheets to be turned in before the next Public Works meeting.
8.Committee Member Items	Alderman Watts inquired about the tall grass on 4 th Avenue south of W 20 th Street. He also gave a positive report about Sylvia, and Mark in their handling of a tree issue with a resident.	Code enforcement will be notified of this.
9.Adjournment	With nothing else for the good of the Committee the meeting was adjourned at 6:37	Meeting ends 6:37

Committee Chairman _____